



PORT RICHEY COMMUNITY REDEVELOPMENT AGENCY PAINT UP, FIX UP GRANT PROGRAM

GRANT APPLICATION

Name of Homeowner: _____

Homeowner's Social Security Number: _____

Name of Co-Owner: _____

*** Applicant's Social Security number shall only be used for identification and records retention. ***

Address: _____ Phone: _____

Zip Code: _____ Is this your primary "homesteaded" property? _____

Parcel ID #: _____

Daytime Contact Number : _____

Is there more than 1 residential unit on your property or attached to your home? _____

Type of Improvement(s):

___ ROOF ___ WINDOWS ___ EXTERIOR DOORS ___ FASCIA & SOFFIT ___ GUTTERS
___ HURRICANE SHUTTERS ___ PAINTING ___ DRIVEWAY IMPROVEMENT

Type of DOORS/WINDOWS _____ How many total? _____

(PLEASE ATTACH CURRENT PHOTOS SHOWING THE AREA TO BE IMPROVED)

Cost of the Improvement(s):

(PLEASE ATTACH THREE (3) BIDS or ESTIMATES FROM A LICENSED CONTRACTOR OR A "MATERIALS COST LIST" FROM THE RETAIL ESTABLISHMENT WHERE MATERIALS WILL BE PURCHASED)

Paint Up Fix Up Grants will only be awarded for the following projects:

Exterior House PAINTING	\$ _____	EXTERIOR DOOR Repair/Replacement	\$ _____
ROOF Repair/Replacement	\$ _____	HURRICANE SHUTTER/PROTECTION	\$ _____
FASCIA & SOFFIT	\$ _____	DRIVEWAY IMPROVEMENT	\$ _____
GUTTERS	\$ _____	WINDOWS	\$ _____

Total Cost of Project: \$ _____

Grants are paid to the applicant as a "50% matching funds" reimbursement and the maximum award is \$2,000.00. (EX: Your cost \$5,000.00 or more = \$2,000.00 award; Your Cost \$600.00 = \$300.00 award.)

Please read and initial the following items:

1. _____ The undersigned applicant agrees to utilize any grant funds received in strict conformance with the provisions set forth by the Community Redevelopment Agency in Resolution 08-11.
2. _____ All Grant Applications must receive approval by the Housing & Development Committee before any construction can commence. No grants will be awarded on an application if work has been started (or completed.)
3. _____ All Applicants will be required to present proper permitting through the building department before any application will receive an "approved" grant award. (This includes any changes required for getting a permit: variance or zoning change request must be handled prior to award approval.)
4. _____ All Applicants that are awarded a grant understand that when submitting for reimbursement that "cash receipts" will not be accepted due to auditing requirements. (NO EXCEPTIONS) You must pay for materials/services by personal check, money order or by credit card. Verification will be requested with reimbursement request.
5. _____ Work can be completed by either a licensed contractor (specializing in the area that is applied for,) or by the applicant themselves. If an applicant chooses to perform their own work, they may not request reimbursement for their own labor or major tool purchases (materials only.)
6. _____ Only single family or two family properties qualify for this program. The property must be owner occupied and homesteaded. (Proof of homestead is required.)
7. _____ All grant recipients must complete a W-9 and will receive a "1099 tax form" for their award.

Before you sign did you read and initial the information above?

Only completed applications will be accepted. I have attached the following:

____Application ____Current photos ____Estimates/Bids ____Initialed official info

(Applicant's Signature)

(Date)

(Co-Applicant Signature)

(Date)

(Printed Name of Signature)

(Date)

8. Action by the City:

Date Received: _____

Date Approved by City: _____