



PORT RICHEY COMMUNITY REDEVELOPMENT AGENCY SIGN IMPROVEMENT GRANT PROGRAM

GRANT APPLICATION

Name of Building/Business: _____

Address: _____ Phone: _____

F.I.N. OR SS# of Business or Business Owner: _____

** Applicant's Social Security number shall be used only for identification and record retention. **

Name of Building/Business Owner: _____

Address: _____ Phone: _____

If the business is a partnership, attach a sheet listing name, address, and telephone number of each partner.

If the business is a corporation, attach a sheet listing name, address, and telephone number of each shareholder and officer who owns any portion of the corporate stock. (Publicly held are exempt)

Description of the Improvement(s): _____

Sign Renovations must be completed in Phases

ATTACH a drawing or rendering of the planned sign improvements, as well as any additional descriptive material.

***Photos of the current signage must be attached to this application.**

Cost of the Improvement(s):

Sign #1: \$ _____

Sign #2: \$ _____

Additional Signs: \$ _____

Total Costs: \$ _____

Grant Funds Requested: \$ _____ (May not exceed \$2,000 or 50% of total costs)

PLEASE ATTACH THREE (3) BIDS or ESTIMATES FROM A LICENSED CONTRACTOR OR A "MATERIALS COST LIST" FROM THE RETAIL ESTABLISHMENT WHERE PURCHASING MATERIALS

Please read and initial the following items:

1. ____ The undersigned applicant agrees to utilize any grant funds received in strict conformance with the provisions of Resolutions 08-12, a copy of which is attached hereto and made a part hereof.
2. ____ All Grant Applications must receive approval by the Housing & Development Committee before any construction can commence. No grants will be awarded on an application if work has been started (or completed.)
3. ____ All Applicants will be required to present proper permitting through the building department before any application will receive an “approved” grant award. (This includes any changes required for getting a permit: variance or zoning change request must be handled prior to award approval.)
4. ____ All Applicants that are awarded a grant understand that when submitting for reimbursement, that “cash receipts” will not be accepted due to auditing requirements. (NO EXCEPTIONS) You must pay for materials/services by personal check, money order or by credit card.
5. ____ All grant recipients must complete a W-9 and will receive a “1099 tax form” for their award.
6. ____ Execution by Applicant:

Before you sign did you read and initial the information above?

Only completed applications will be accepted. I have attached the following:

____ Application ____ Current photos ____ Estimates/Bids ____ Drawings (if req.)

(Applicant's Name Printed or Typed)

(Date)

(Authorized Signature of Application Representative)

(Date)

(Printed Name of Signature)

(Date)

7. Action by the City:

Date Received: _____

Date Approved by City: _____